
DRIVER EDUCATOR
Develop and follow through on
individual driver training plans

level:	4
credit:	4
final date for comment:	July 2007
expiry date:	December 2008
sub-field:	Driving
purpose:	<p>This unit standard is relevant to adult driver educators who plan individualised training programmes for those undertaking driving licence training or driving licence endorsement training.</p> <p>People credited with this unit standard are able to: establish individualised learning outcomes for drivers; determine training plans for individualised driver learning; facilitate each driver's progress through the training, and review the training plans; and fulfil requirements for recording, securing, and reporting training outcomes.</p>
entry information:	Open.
accreditation option:	Evaluation of documentation and visit by NZQA and industry.
moderation option:	A centrally established and directed national moderation system has been set up by the NZ Road Transport and Logistics Industry Training Organisation.
special notes:	<ol style="list-style-type: none">1 Evidence of performance in relation to this unit standard must come from work done with at least two individual trainee drivers and their respective training plans. The term <i>driver</i> means a trainee driver.2 Legislation relevant to this unit standard includes the Privacy Act 1993.

Elements and Performance Criteria

element 1

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Establish individualised learning outcomes for drivers.

performance criteria

- 1.1 Learning outcomes are consistent with each driver's needs and learning capability.
- 1.2 Learning outcomes are stated in terms of observable and measurable performance, and include conditions under which performance is to take place.
- 1.3 Learning outcomes are achievable within available learning opportunities and resources, and are confirmed with each driver.

element 2

Determine training plans for individualised driver learning.

performance criteria

- 2.1 Training plans reflect each driver's learning needs and learning capability, and include methods for assessment and recording.
- 2.2 Training plans contain a structured sequence of learning events, and include arrangements for review of progress and feedback.
- 2.3 Training plans are recorded, and are confirmed with each driver.

element 3

Facilitate each driver's progress through the training, and review the training plans.

performance criteria

- 3.1 Each driver's record of own practice and training is reviewed and further learning is facilitated.
- 3.2 Practice opportunities provided enable drivers to progress towards learning outcomes required by the training plans.
- 3.3 Periodic monitoring of each driver's progress provides evidence of achievement towards the learning outcomes in the training plans.

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- 3.4 Feedback and reinforcement ensures each driver makes progress and helps to maintain commitment to learning.
- 3.5 Review of progress and provision of feedback are carried out in accordance with arrangements stated in the training plans.
- 3.6 Review identifies each driver's strengths and weaknesses and makes any necessary adjustments to training plans to optimise each driver's learning progress.

element 4

Fulfil requirements for recording, securing, and reporting training outcomes.

performance criteria

- 4.1 Requirements for retention of records and reporting to other parties regarding training plans are identified.

Range: may include but is not limited to - Land Transport Safety Authority, companies, employers, parents, or other sponsors, NZ Road Transport and Logistics ITO.
- 4.2 Requirements of the Privacy Act 1993 regarding access to drivers' records are explained.
- 4.3 Results of assessment of drivers' performance against training plans are recorded in a timely, secure, and orderly manner.
- 4.4 Drivers are advised of their assessment outcomes in a supportive, timely, secure, and orderly manner.

Comments on this unit standard

Please contact the New Zealand Road Transport and Logistics Industry Training Organisation office@roadtrain.org.nz if you wish to suggest changes to the content of this unit standard.

Please Note

Providers must be accredited by the Qualifications Authority or a delegated inter-institutional body before they can register credits from assessment against unit standards or deliver courses of study leading to that assessment.

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Industry Training Organisations must be accredited by the Qualifications Authority before they can register credits from assessment against unit standards.

Accredited providers and Industry Training Organisations assessing against unit standards must engage with the moderation system that applies to those standards.

Accreditation requirements and an outline of the moderation system that applies to this standard are outlined in the Accreditation and Moderation Action Plan (AMAP). The AMAP also includes useful information about special requirements for providers wishing to develop education and training programmes, such as minimum qualifications for tutors and assessors, and special resource requirements.

This unit standard is covered by AMAP 0092 which can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.