

## National Certificate in Printing (Binding and Finishing) (Level 4) with strands in Print Finishing Sheet-fed and Print Finishing Reel-fed

**Level** 4

**Credits** 75-90

### Purpose

This certificate is designed for people who are employed in the binding and finishing sector of the printing industry.

Those undertaking this qualification will have already successfully completed either the Print Finishing Sheet-fed or Print Finishing Reel-fed strand in the National Certificate in Printing (Binding and Finishing) (Level 3) with strands in Print Finishing Sheet-fed, Print finishing Reel-fed, Folder Operator, Guillotine Operator, Hand Bookbinding, and Machine Bookbinding [Ref: 1171].

This level 4 qualification builds on the skills gained at level 3 and is made up of two parts: a core section and a strand specific section. The core section includes unit standards that cover troubleshooting and problem solving skills, industry-specific knowledge of business and quality-assurance principles, and machine operating skills. The strand specific requirements follow on from the strand undertaken at level 3.

### Replacement Information

This qualification replaced the National Certificate in Printing (Binding and Finishing: Print Finishing) (Level 4) [Ref: 0057].

### Special Notes

Prerequisite: the Print Finishing Sheet-fed strand or the Print Finishing Reel-fed strand in the National Certificate in Printing (Binding and Finishing) (Level 3) with strands in Print Finishing Sheet-fed, Print finishing Reel-fed, Folder Operator, Guillotine Operator, Hand Bookbinding and Machine Bookbinding [Ref: 1171].

### Credit Range

	Core Compulsory	Core Elective	Print Finishing Sheet-fed	Print Finishing Reel-fed
Level 3 credits	10	-	-	15
Level 4 credits	14	40-50	10	
Minimum totals	24	40-50	10	15

## Requirements for Award of Qualification

The qualification will be awarded to people who have met the requirements of the core section and the requirements of one of the strands.

### Award of NQF Qualifications

Credit gained for a standard may be used only once to meet the requirements of this qualification.

Unit standards and achievement standards that are equivalent in outcome are mutually exclusive for the purpose of award. The table of mutually exclusive standards is provided in the Qualifications Authority *Rules and Procedures* publications available at [www.nzqa.govt.nz/ncea/](http://www.nzqa.govt.nz/ncea/).

Reviewed standards that continue to recognise the same overall outcome are registered as new versions and retain their identification number (Id). Any version of a standard with the same Id may be used to meet qualification requirements that list the Id and/or that specify the past or current classification of the standard.

## Detailed Qualification Requirements

### Core Compulsory

All the standards listed below are required.

Field Manufacturing  
Subfield Printing  
Domain Binding and Finishing

Id	Title	Level	Credit
21790	Solve problems in print finishing production	4	15

Domain Printing Production

Id	Title	Level	Credit
20057	Demonstrate knowledge of business and quality principles for printing	3	10

### Core Elective

The requirements of one of the following sets are required.

#### Set 1

The following standard is required.

Domain Binding and Finishing

Id	Title	Level	Credit
3661	Set up and operate collator/stitcher/trimmer for print finishing	4	40

**Set 2**

Both of the following standards are required.

Domain Binding and Finishing

<b>Id</b>	<b>Title</b>	<b>Level</b>	<b>Credit</b>
3664	Set up and operate a collator/gatherer/adhesive binder for print finishing	4	35
3668	Set up and operate a 3-knife trimmer for print finishing and bookbinding	4	15

**Print Finishing Sheet-fed Strand**

The following standard is required.

Field Manufacturing  
Subfield Printing  
Domain Binding and Finishing

<b>Id</b>	<b>Title</b>	<b>Level</b>	<b>Credit</b>
3655	Machine fold including roll folds and slitting for print finishing	4	10

**Print Finishing Reel-fed Strand**

The following standard is required.

Field Manufacturing  
Subfield Printing  
Domain Printing Production

<b>Id</b>	<b>Title</b>	<b>Level</b>	<b>Credit</b>
21942	Set up and operate an inserter for printing production	3	15

**Transition Arrangements**

This stranded qualification replaced the National Certificate in Printing (Binding and Finishing: Print Finishing) (Level 4) [Ref: 0057].

Changes to structure and content

- unit standard 21790 added to compulsory section
- unit standard 3655 moved from the compulsory to the new Sheet-fed strand
- unit standard 21942 added to new Reel-fed strand
- credit totals increased from 60-70 to 75-90.

All new trainees will be enrolled in programmes leading to the new qualification. People currently enrolled in programmes leading to the replaced qualification may either complete that qualification, or transfer to the new qualification under the guidance of the Printing & Allied Industries Training Council.

The final date for award of the replaced qualification is December 2009.

It is anticipated that no existing candidates are disadvantaged by these transition arrangements. Any person who feels disadvantaged by these provisions is invited to contact the Printing & Allied Industries Training Council at the address below.

This qualification contains a standard that replaced an earlier standard. For the purposes of this qualification people who have gained credit for the expiring standard are exempt from the requirement to gain credit for the replacement standard.

Expiring unit standard	Replacement unit standard
339	20057

For detailed information see [Review Summaries](#) on the Qualifications Authority website.

## NQF Registration Information

Process	Version	Date	Last Date for Award
Registration	1	June 2005	N/A

## Standard Setting Body

Printing & Allied Industries Training Council  
PO Box 31 131  
LOWER HUTT

Telephone 04 569 2804  
Email [info@paitc.co.nz](mailto:info@paitc.co.nz)

Any person or organisation may contribute to the review of this qualification by sending feedback to the standard setting body at the above address.

The review of this qualification is planned to take place in 2010.

## Certification

The certificate will display the logos of the Qualifications Authority and Printing & Allied Industries Training Council.

## Classification

This qualification is classified according to the NQF classification system and the New Zealand Standard Classification of Education (NZSCED) system as specified below.

NQF Classification		NZSCED	
Code	Description	Code	Description
191	Manufacturing/Printing	030103	Engineering and Related Technologies/Manufacturing, Engineering and Technology/Printing

### Quality Management Systems

Providers and Industry Training Organisations must be accredited by a recognised Quality Assurance Body before they can register credits from assessment against standards. Accredited providers and Industry Training Organisations assessing against standards must engage with the moderation system that applies to those standards. Accreditation requirements and the moderation system are outlined in the associated Accreditation and Moderation Action Plan (AMAP) for each standard.