

National Certificate in Occupational Health and Safety (Workplace Safety) (Level 1)

Level	1
Credits	40

Purpose

This qualification is designed to accommodate the needs of a cross section of industry personnel. The qualification provides evidence of the attainment of a foundation level of workplace health and safety competency as well as a range of supporting communication skills. The qualification also recognises specialist competencies associated with workplace safety and health issues including first aid, fire and emergency response, and occupational health and safety practice.

The qualification is designed to be flexible in its application to meet the needs of candidates from different areas of industry.

Candidates undertaking this qualification would typically be new to the industry and could progress to the National Certificate in Occupational Health and Safety (Workplace Safety) (Level 3) [Ref: 0801].

Credit Range

	Compulsory	Elective A	Elective B
Level 1 credits	7	0-1	0-16
Level 2 credits	4	0-13	0-16
Level 3 or above credits	-	0-13	0-16
Minimum totals	11	13	0-16

Requirements for Award of Qualification

Award of NQF Qualifications

Credit gained for a standard may be used only once to meet the requirements of this qualification.

Unit standards and achievement standards that are equivalent in outcome are mutually exclusive for the purpose of award. The table of mutually exclusive standards is provided in section 7 of the New Zealand Qualifications Authority (NZQA) Rules and Procedures publications available at <http://www.nzqa.govt.nz/ncea/acrp/index.html>.

Reviewed standards that continue to recognise the same overall outcome are registered as new versions and retain their identification number (ID). Any version of a standard with the same ID may be used to meet qualification requirements that list the ID and/or that specify the past or current classification of the standard.

Summary of Requirements

- A minimum of 40 credits
- Compulsory standards
- Elective A – A minimum of 13 credits as specified
- Elective B – Balance

Detailed Requirements

Compulsory

The following standards are required

Health > Occupational Health and Safety > Occupational Health and Safety Practice

ID	Title	Level	Credit
497	Demonstrate knowledge of workplace health and safety requirements	1	3
17593	Apply safe work practices in the workplace	2	4

Humanities > Communication Skills > Writing

ID	Title	Level	Credit
3483	Fill in a form	1	2
3490	Complete an incident report	1	2

Elective A

A minimum of 13 credits

Community and Social Services > Community and Workplace Fire and Emergency Management > Workplace Fire and Emergency Response

ID	Title	Level	Credit
3271	Suppress fire with hand extinguishers and fixed hose reels	2	1
4647	Explain principles of fire science	2	1

Health > Health Studies > Core Health

ID	Title	Level	Credit
6400	Manage first aid in emergency situations	3	2
6401	Provide first aid	2	1
6402	Provide resuscitation level 2	1	1

Field	Subfield	Domain
Health	Occupational Health and Safety	Occupational Health and Safety Practice

Elective B

The balance of credits to achieve

A minimum of 40 credits

May come from the following

Field	Subfield	Domain
Agriculture, Forestry and Fisheries	Any	Any
Community and Social Services	Any	Any
Engineering and Technology	Any	Any
Health	Any	Any
Humanities	Any	Any
Law and Security	Any	Any
Manufacturing	Any	Any
Planning and Construction	Any	Any
Service Sector	Any	Any

Transition Arrangements

Version 4

Version 4 was issued following revision.

Changes to structure and content

- Expiring standard 2977 has been removed from the compulsory section.
- Credits for standards 3483 and 3490 have been amended following their review.

For detailed information see [Review Summaries](#) on the NZQA website.

People part way through version 3 of this qualification may choose to complete that version or transfer to version 4.

Previous versions of the qualifications

Version 3 was issued following a revision. Changes to this qualification resulted from standard 1277 being removed from the compulsory section.

Version 2 was issued following a revision. Changes to this qualification resulted from the revision of standard 497.

NQF Registration Information

Process	Version	Date	Last Date for Assessment
Registration	1	August 2004	December 2009
Revision	2	April 2008	December 2010
Revision	3	January 2009	December 2012
Revision	4	January 2010	N/A

Standard Setting Body

New Zealand Industry Training Organisation
 PO Box 488
 Waikato Mail Centre
 Hamilton 3240

Telephone 07 839 7370
 Email mail@nzito.co.nz

Planned Review

Any person or organisation may contribute to the review of this qualification by sending feedback to the standard setting body at the above address.

Next Review	2013
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Other standard setting bodies whose standards are included in the qualification

Fire and Rescue Services Industry Training Organisation
 NZQA

Certification

This certificate will display the logos of NZQA, the New Zealand Industry Training Organisation and the accredited organisation.

Classification

This qualification is classified according to the NQF classification system and the New Zealand Standard Classification of Education (NZSCED) system as specified below.

NQF Classification		NZSCED	
Code	Description	Code	Description
303	Health > Occupational Health and Safety	061301	Health > Public Health > Occupational Health and Safety

Quality Management Systems

Providers and Industry Training Organisations must be accredited by a recognised Quality Assurance Body before they can register credits from assessment against standards. Accredited providers and Industry Training Organisations assessing against standards must engage with the moderation system that applies to those standards. Accreditation requirements and the moderation system are outlined in the associated Accreditation and Moderation Action Plan (AMAP) for each standard.

Prerequisite Diagram

