

New Zealand Qualifications Authority Claim Form

NQF Moderation of Assessment

GST registered taxpayers must supply a tax invoice with this claim form,
attach all supporting documentation eg receipts

<p>Payee name: _____</p> <p>IRD number: <input style="width: 20px; height: 15px; border: 1px solid black;" type="text"/> <input style="width: 20px; height: 15px; border: 1px solid black;" type="text"/> <input style="width: 20px; height: 15px; border: 1px solid black;" type="text"/> <input style="width: 20px; height: 15px; border: 1px solid black;" type="text"/> <input style="width: 20px; height: 15px; border: 1px solid black;" type="text"/> <input style="width: 20px; height: 15px; border: 1px solid black;" type="text"/></p> <p>Payee address: _____ _____</p> <p style="text-align: center;">Professional Fees</p>	<p>Subject: _____</p> <p>Position: _____</p> <p>Contact phone: _____</p> <p style="text-align: center;">Operational Expenses attach receipts as requested</p>
<p>National moderator fee @ \$315 per 8 hour day</p> <p>_____ minutes \$ _____</p>	<p>Photocopying/Printing: \$ _____ if over \$10</p> <p>Postage/Courier: if over \$5 \$ _____</p> <p>Telephone/Fax: if over \$5 \$ _____</p> <p>Email/online: if over \$10 \$ _____</p> <p>Use of private car:</p> <p>_____ km @ 62c/km \$ _____</p> <p>Reason for use of car:</p> <p>Other: (give details) \$ _____</p>
<p>Check moderator fee @ \$285 per 8 hour day</p> <p>_____ minutes \$ _____</p>	
<p>Moderator fee @ \$260 per 8 hour day</p> <p>_____ minutes \$ _____</p>	
<p>Fees Total: \$ _____</p>	<p>Expenses Total: \$ _____</p>

Signature: _____ Date: ____ / ____ / 200__

Attach receipts, work log and send to the national moderator for verification.

NZQA use only: Date received:

	COST CENTRE		ACT	GL ACC	RES	AMOUNT GST EXCL
Professional Fees:	_ _ _ _	-	_ _ _ _	_ _ _ _	_ _ _ _	_____
Operational Expenses:	_ _ _ _	-	_ _ _ _	_ _ _ _	_ _ _ _	_____

Mgr Approval: _____ **Date:** ____ / ____ / 200__

Initial and date:

NM / / 200__	AMF/NAF / / 200__	OPS / / 200__	T/L / / 200__
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